

The Kalida Board of Education met in regular session on the 28th day of June, 2017 at 7:00 p.m. in the administrative building board room.

The meeting was called to order by the President and the following members were: Mr. Niemeyer, absent; Mr. Schmenk, present; Mr. von der Embse, present; Mr. Vorst, present; Ms. Peck, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the Board President.

APPROVAL OF MINUTES 2017-081

Mr. von der Embse motioned to approve the minutes of the May 10, 2017 regular board meeting as presented by the Treasurer. Mr. Vorst seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

APPROVAL OF BILLS 2017-082

Mr. Schmenk motioned to approve the bills paid during the month of May 2017 as presented by the Treasurer. Mr. von der Embse seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Public Participation: Denise Recker and Anne Klausung were present to ask the board what happens if on August 1st we still don't have a high school cheerleading advisor and additional volleyball coaches. Mr. Lammers informed them that we have been diligently trying to recruit an advisor and coaches, and that we will continue. Denise suggested contacting area club teams to see if they would have any names to contact.

Old Business: There was no old business

CONSENT AGENDA ITEMS 2017-083

Mr. Vorst motioned to approve the following consent agenda items:

DOCK DAY – NANCY KAUFMAN – Approve one (1) dock day (salary and insurance benefits) for Nancy Kaufman on May 11, 2017

DOCK DAY – MELANIE THORBACH – Approve one (1) hour dock (salary and insurance benefits) for Melanie Thorbahn on May 12, 2017

Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried

RESIGNATION – RYAN McMICHAEL – VOCATIONAL AG TEACHER 2017-084

Mr. von der Embse motioned to accept the resignation of Ryan McMichael, Vocational Ag Teacher, effective August 17, 2017. Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

ONE (1) YEAR LIMITED TEACHING CONTACT – TRICIA SCHOEN 2017-085

Mr. von der Embse motioned to award a one (1) year limited teaching contract to Tricia Schoen as the vocational ag teacher for the 2017-18 school year. Mr. Vorst seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2017-18 CAFETERIA PRICES 2017-086

Mr. Vorst motioned to approve the following cafeteria prices for the 2017-18 school year:

Elementary K-5	\$2.45	(5 th graders included in this category this year)
Junior High/High School 6-12	2.60	(6 th graders included in this category this year)
Student Extra Milk	.50	
Student Ala Carte	1.50	
Adult	3.40	
Adult Extra Milk	.60	
Adult Ala Carte	1.50	

Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2017-18 ALL SPORTS PASS PRICES 2017-087

Mr. von der Embse motioned to approve the following All Spots Pass prices for the 2017-18 school year (no change from last year):

Family	\$325.00
Individual Student	85.00
Individual Adult	115.00
Senior Citizen (60+)	85.00

Mr. Vorst seconded the motion, and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2017-18 ATHLETIC SEASON TICKET PRICES 2017-088

Mr. Schmenk motioned to approve the following athletic season ticket prices for the 2017-18 school year (no change from last year):

Boys Basketball Season Ticket Prices:

Adults – General Seating	\$60.00
Adults – Reserve Seating	80.00

Note: There will be **no** Girls Season Tickets Sold this year

Students – General Seating	\$40.00
Students – Reserve Seating	60.00
Senior Citizens – General Seating	\$40.00
Senior Citizen – Reserve Seating	50.00

Add a Reserve Seat to a Complimentary or All Sports Pass Holder:

Adults	\$20.00
Students	20.00
Senior Citizen	10.00

Admission per High School (Girls or Boys) Games:

Adults - Presale	\$6.00
Adults – At the Door	6.00
Students/Senior Citizens – Presale	\$4.00
Students/Senior Citizens – At the Door	6.00

Note: There will be presale for all boys' home games. (Not just PCL)

Admissions for Freshman or Junior High Games:

Adults	\$3.00
Students/Senior Citizens	2.00

Mr. Vorst seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

ELIMINATION OF SICK LEAVE ACCRUAL OPTION 2017-089

Mr. von der Embse motioned to rescind board motion #2014-101 that gave bus drivers, classified and administrative staff the option of accumulating 9 sick leave days annually instead of 15. Any employee that received the one-time payment in exchange for 9 days' accrual, will remain at 9 days' accumulation annually. Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2017-18 PHYSICAL THERAPY SERVICES 2017-090

Mr. Von der Embse motioned to approve a contract with PT Services Rehabilitation, Inc. to provide physical therapy for students as directed by their IEP, at a rate of \$58.00 per hour. Mr. Vorst seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

BOARD POLICY UPDATE 2017-091

Mr. Vorst motioned to approve NEOLA policy #2464 on Gifted Education as presented in Schoology. Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2017-18 SUPPLEMENTAL/PUPIL ACTIVITY CONTRACTS 2017-092

Mr. von der Embse motioned to approve the following 2017-18 supplemental/pupil activity contracts:

Junior High Cheerleading Advisor	Erin Hoffman	6 yrs. exp.	1,452.00
7 th Grade Girls Basketball Coach	Blake Walker	5	2,810.00

Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

BRADY MATHEW SCHOLARSHIP FUND 007-9017 2017-093

Mr. Schmenk motioned to approve the establishment of the Brady Mathew Scholarship Fund 007-9017. Mr. Vorst seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

10-YEAR HOLY NAME BALLPARK RENTAL AGREEMENT 2017-094

Mr. Von der Embse motioned to rescind board motion #2017-030 and approve a new 10-year agreement with St. Michael's Holy Name Society for the use of the Holy Name Ballpark for \$1,500 per year. Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Legislative Report: HB49 is expected to be signed by 6-30-17. The latest reports show Kalida Schools flat-funded for 2 years.

Vantage Career Center Report: No report this month.

Discussions during the Superintendent's report (in schoology):

- **The next school board meeting will be August 2, 2017** (No July Meeting)
- Following the meeting, Mr. Lammers would like the board to take a walk around the building and grounds for an update from him.
- Mr. Lammers would like the board to think about adding a Recycling Coordinator Supplemental contract.
- Mr. Lammers updated the board on his 2016-17 superintendent goals.
- Bus inspections went well on June 20th. One bus failed for a minor infraction but will be ready for the start of school.
- Mr. Lammers is proposing board paid, phased-in, pick-up on pick-up for the Cafeteria Manager. If no objections are expressed to him by the next board meeting, it will be on the agenda for approval.
- Mr. Lammers proposed to the board updating our cell phone stipend policy. See below.

CELL PHONE STIPEND POLICY UPDATE 2017-095

Mr. Von der Embse motioned to replace board motion #2010-098 with the following:

Effective August 1, 2017, and until further notice, it has been determined that the following positions are eligible for a \$40.00 per month stipend for maintaining cell phone accessibility:

Superintendent of Schools	District Technology Coordinator
Superintendent Secretary	District Athletic Director
High School Principal	District Maintenance Supervisor
Elementary Principal	Elementary Custodian

- Employees agree to be accessible by cell phone at all times for business calls
- Payment will be made monthly, via a warrant check
- Per IRS Notice 2011-72, the stipend is for non-compensatory, business reasons; therefore, is excluded from income tax and will not be included on employees W-2

Mr. Vorst seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

ACCEPT DONATIONS 2017-096

Mr. von der Embse motioned to accept donations received in the month of May 2017 totaling \$7,119.43. Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

TRANSFER OF FUNDS TO SEVERANCE FUND 2017-097

Mr. Vorst motioned to approve the following transfer of funds:

\$29,068.86 from the General Fund to the Severance Fund

Mr. von der Embse seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

TRANSFER OF FUNDS TO ATHLETIC FUND 2017-098

Mr. Schmenk motioned to approve the following transfer of funds:

\$4,000 from the General Fund to the Athletic Fund

Mr. Vorst seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

FY17 ALTERNATIVE TAX BUDGET AMENDMENTS 2017-099

Mr. Vorst motioned to approve the following amendments to the FY17 Alternative tax budget:

WHEREAS, the following funds were not included in the original budget of the Kalida Board of Education that was adopted January 13, 2016 for FY 2017, and
WHEREAS, these funds are now estimated and/or have been received, now therefore be it
RESOLVED, to amend the appropriations for the above funds, and file the amendment with the County Auditor.

007-9017	Brady Mathew Scholarship Fund	\$ 2,875.00
200-9151	Band/Choir Travel Fund	\$ 22,450.00
461-0000	Ag 5 th Quarter Grant Fund	\$ 4,195.80
516-0000	Title VIB Schoolage Grant	\$ 107,049.55
572-9017	Title I Grant	\$ 12,100.00
587-0000	Title VIB Preschool Grant	<u>\$ 1,227.67</u>
		\$ 149,898.02

Mr. von der Embse seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

FY17 ESTIMATED RECEIPTS AMENDMENTS 2017-100

Mr. Vorst motioned to approve the following amendments to the FY17 estimated receipts:

WHEREAS, the actual receipts are greater or anticipated to be greater than the anticipated receipts estimated in the original budget of the Kalida Board of Education that was adopted on January 13, 2016 for FY 2017 in the following funds: and,
WHEREAS, it is necessary to amend the appropriations for these funds, now therefore be it
RESOLVED, to amend the appropriations for the above funds, and file the amendment with the County Auditor.

		<u>Increase</u>
200-9130	FFA Fund	\$ 25,000.00
300-9010	Athletics Boys Basketball	\$ 12,250.00
300-9065	Athletics Girls Soccer Fund	<u>\$ 10,000.00</u>
		\$ 47,250.00

Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

FY17 PERMANENT APPROPRIATION AMENDMENTS 2017-101

Mr. Von der Embse motioned to approve the following amendments to the FY17 estimated receipts:

WHEREAS, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made during said fiscal year, and

WHEREAS, it is necessary to amend the appropriations for these funds, now therefore be it

RESOLVED, to amend the appropriations for the following funds, and file the amendment with the County Auditor.

		<u>Increase</u>
200-9150	Band Fund	\$ 1,000.00
200-9180	Student Council Fund	\$ 2,500.00
200-9250	Cats Who Care Fund	\$ 500.00
200-9130	Foreign Language Club Fund	\$ 1,300.00
300-9035	Cross Country Fund	<u>\$ 1,400.00</u>
		\$ 6,700.00

		<u>Decrease</u>
003-0000	Permanent Improvement Fund	\$ 19,500.00
007-9009	KHS Scholarship Fund	\$ 500.00
200-9016	Class of 2016 Fund	\$ 25.00
200-9017	Class of 2017 Fund	\$ 1,500.00
300-0000	Athletic Fund	\$ 1,420.87
300-9020	Girls Basketball Fund	\$ 200.00
300-9070	Baseball Fund	<u>\$ 150.00</u>
		\$ 23,295.87

Net Decrease: \$ 16,595.87

Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2017-18 PERMANENT APPROPRIATIONS 2017-102

Mr. Schmenk motioned to approve (next years) 2017-18 Permanent Appropriations at the Fund/SPCC level in the amount of \$11,033,380.73. Mr. von der Embse seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried

2017-18 LIABILITY, PROPERTY & FLEET INSURANCE - SORSA 2017-103

Mr. Vorst motioned to approve continued membership with SORSA (Schools of Ohio Risk Sharing Authority) at a cost of \$45,325.00 for Liability, Property, and Fleet Insurance for the 2017-18 school year. Mr. von der Embse seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried
Elementary Principal Mrs. Verhoff presented her report (in schoology) to the board.

2017-18 EDUCATIONAL VISUALLY IMPAIRED SERVICE CONTRACTS 2017-104

Mr. von der Embse motioned to approve the following contracts for the 2017-18 school year for educational visually impaired services:

- An agreement with Ottawa Glandorf Local Schools to pay Kalida Local Schools for an amount equal to the excess cost of providing Visually Impaired Services to their resident student open enrolled at Kalida.
- An agreement with Hancock County Educational Service center to provide Braillest Services
- An agreement with Midwest Regional Educational Service Center to provide Visually Impaired (TVI) and Orientation and Mobility Services.

Mr. Schmenk seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Discussions during the Treasurer's report (in schoology):

- Mrs. Webken updated the board on her 2016-17 treasurer goals.

2017-18 ELEMENTARY STAFF HANDBOOK 2017-105

Mr. Schmenk motioned to approve the 2017-18 elementary staff handbook as presented by the Principal. Mr. von der Embse seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried

2017-18 ELEMENTARY STUDENT HANDBOOK 2017-106

Mr. Schmenk motioned to approve the 2017-18 elementary student handbook as presented by the Principal. Mr. Vorst seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried

2017-18 HIGH SCHOOL BOOKBILLS 2017-107

Mr. Von der Embse motioned to approve the 2017-18 high school bookbills as presented by the Principal. Mr. Vorst seconded the motion and the roll being called upon for its adoption, all members were in favor. Vote unanimous. Motion carried

No Staff Participation this moth

ADJOURNMENT 2017-108

There being no further business, at 8:11 p.m. Mr. von der Embse motioned and Mr. Schmenk seconded the motion to adjourn the meeting. When roll was called for its adoption all members were in favor. Vote unanimous. Motion carried.

Board President

In Attendance:
Karl Lammers
Kathy Verhoff
Cindy Webken
Julie Kahle
Denise Recker
Anne Klausing

Board Treasurer