

The Kalida Board of Education met in regular session on the 9th day of August 2023 at 7:00 p.m. in the administrative building boardroom.

The President called the meeting to order and the following members were: Mr. Helmke, present; Mr. Niemeyer, present; Ms. Peck, present; Mr. Schmenk, present; Mr. von der Embse, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the Board President.

**APPROVAL OF MINUTES 2023-111**

Mr. Helmke motioned to approve the minutes of the June 28, 2023 regular board meeting, as presented by the Treasurer. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**APPROVAL OF BILLS 2023-112**

Mr. Schmenk motioned to approve the bills paid during the month of June 2023 and July 2023 as presented by the Treasurer. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Public Participation:** There was no Public Participation

**Old Business:** There was no Old Business.

**EXECUTIVE SESSION 2023-113**

Mr. von der Embse motioned and Mr. Helmke seconded the motion to go into executive session at 7:02 p.m. to review employees' contract. The roll being called upon for its adoption resulted as follows: Mr. Helmke, yes; Mr. Niemeyer, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Ms. Peck, yes. Vote unanimous. Motion carried.

7:14 p.m. Let it be noted that no action was taken in executive session.

**CONSENT AGENDA ITEMS 2023-114**

Mr. Niemeyer motioned to approve the following consent agenda items:

**PUTNAM COUNTY SUBSTITUTE TEACHER LISTING** – Approve the updated list of current substitute teachers verified by the Putnam County Educational Service Center.

Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**RESCIND COACHING CONTRACT – PAIGE SARKA 2023-115**

Mr. Niemeyer motioned to approve rescind Paige Sakra's Girls JH Basketball contract for the 2023-24 school year. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**BUS DRIVER CONTRACT – MELISSA WURST 2023-116**

Mr. Niemeyer motioned to approve a one year bus driver contract for Melissa Wurst for the 2023-24 school year. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2023-24 CERTIFIED SCHOOL BUS DRIVERS 2023-117**

Mr. von der Embse motioned to approve the following 2023-24 certified school bus drivers, pending completion of requirements;

Beverly Berheide	Dave Buss	Brian Gerdeman	Dale Liebrecht
Carl Luersman	Steve Myers	Don Rall	Linda Schmenk
Mary Siefker	Mike Unverferth	Scott Vorst	Mike Webken
Andrew Wehri	Leroy Wehri		

Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion Carried

**2023-24 CERTIFIED SCHOOL VAN DRIVERS 2023-118**

Mr. Schmenk motioned to approve the following 2023-24 certified school van drivers, pending completion of requirements:

Scott Miller	Karl Lammers	Adam Schumaker	Kevin Stechschulte
Mitch Gable			

Mr. Schmenk seconded the motion and the roll called upon for its adoptions, all members were in favor. Vote unanimous. Motion carried.

**2023-24 ASSISTANT PRINCIPAL PROGRAM 2023-119**

Mr. Niemeyer motioned to accept the following candidates into the Assistant Principal Program for the 2023-24 school year:

Steve Myers	Kaylan Unverferth	Adam Huber	Neil Gerding	Jessica Recker
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Mr. Schmenk seconded the motion and the roll called upon for its adoptions, all members were in favor. Vote unanimous. Motion carried.

**2023-24 COMPLIMENTARY PASS POLICY 2023-120**

Mr. von der Embse motioned to a resolution continuing our complimentary pass policy for the 2023-24 school year for designated community residents and employees and a guest to the following district events:

- All Athletic Events
- One performance of the KHS Musical
- Other school sponsored cultural events

Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2023-24 OTES/OPES CERTIFIED EVALUATORS 2023-121**

Mr. Schmenk motioned to approve the following certified evaluators for the 2023-24 school year:

Kayla Stechschulte – OTES                      Dean Brinkman – OTES                      Karl Lammers – OPES

Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2023-24 WOOD COUNTY JUVENILE DETENTION/RESIDENTIAL CENTER RATES 2023-123**

Mr. von der Embse motioned to approve the following 2023-24 rates with the Wood County Juvenile Detention and Residential Center:

- \$85 per student per day for our students assigned to JDC
- \$90 per student per day for our students assigned to JRC

Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2023-24 E & A SCHOOL FUNDING MEMBERSHIP 2023-123**

Mr. Schmenk motioned to approve the 2023-24 membership into the E & A School Funding at the cost of 600 students @ \$2.00 each, for a total of \$1,200. Mr. Niemeyer seconded the motion and the roll called upon for its adoption all members were in favor. Vote unanimous. Motion carried.

**PARAPROFESSIONAL CONTRACT – JENNY GOUBEUX 2023-124**

Mr. Helmke motioned to approve a one year contract for Jenny Goubeaux as a paraprofessional, for two hours per day, for the 2023-24 school year. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2023-24 TITLE I INTERVENTION TUTORS 2023-125**

Mr. von der Embse motioned to approve the following Title 1 Intervention Tutors, as needed, for the 2023-24 school year:

Nancy Kaufman                      Jill Liebrecht

Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**LONG-TERM SUBSTITUTE TEACHER – MORGAN SEALTS 2023-126**

Mr. Niemeyer motioned to approve Morgan Sealts as a long-term substitute teacher as a middle school academic support teacher. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2023-24 SCHOOL NURSES 2023-127**

Mr. von der Embse motioned to approve following as part of the school nursing team, on an as needed basis through the 2023-24 school year:

Jenni Ricker                      Kari Gray                      Danielle Oliver                      Deanna Brunet

Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**QUOTE FOR TRACK INFIELD WITH HOFFMAN LANDSCAPING 2023-128**

Mr. Niemeyer motioned to approve a quote from Hoffman Landscaping for preparation and installation of grass on the infield of the new track facility at a cost of \$9,980.00. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**ADMINISTRATIVE CONTRACT – MICHELLE BUSS – TREASURER 2023-129**

Mr. Helmke motioned to approve a five (5) year administrator's contract to Michelle Buss as Treasurer for August 1, 2024 to July 31, 2029. A copy is on file in the Treasurer's office. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**ADMINISTRATIVE CONTRACT – KAYLA STECHSCHULTE – ELEMENTARY PRINCIPAL 2023-130**

Mr. Schmenk motioned to approve a five (5) year administrator's contract to Kayla Stechschulte as Elementary Principal for August 1, 2024 to July 31, 2029. A copy is on file in the Treasurer's office. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**ADMINISTRATIVE CONTRACT – CHERYL SIMON – ASSISTANT TREASURER/EMIS  
COORDINATOR/SUPERINTENDENT SECRETARY**

**2023-131**

Mr. Schmenk motioned to approve a five (5) year administrator’s contract to Cheryl Simon as Assistant Treasurer/EMIS Coordinator/Superintendent Secretary for August 1, 2024 to July 31, 2029. A copy is on file in the Treasurer’s office. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Legislative Report:**

- The new biannual state budget was passed in July 2023. It provides \$26 million for tutoring. Kalida Schools will be using Amplify as it’s tutoring program. Its unclear at this time how much funding Kalida Schools will receive and how the funds will be awarded.
- With the new budget Ohio Department of Education (ODE) will be changing to Department of Education and Workforce (DEW).

**Vantage Career Center Report**

- Vantage’s enrollment for 2023-24 school year is about the same as previous years.

**Discussions during the Superintendent’s report (in Schoology)**

- Progress on the new track facility is coming. Concrete pads were poured for the pole vault and high jump areas.
- Inspections will be preformed on the basketball rims because the motors keep failing.
- School bus drivers met Tuesday, August 8<sup>th</sup> at the Superintendent’s Office for an hour and three hours at the Putnam County ESC for training.
- There are no plans at this time to purchase a new school bus during 2023-24 school year.
- Five out of the seven buses got new communication radios. The old radios were using an outdated frequency that couldn’t communicate with the new radios.

**ACCEPT DONATIONS 2023-132**

Mr. Niemeyer motioned to accept donations received in the month of June 2023 totaling \$33,849.75 and the donations received in the month of July 2023 totaling \$5,603.60 as presented by the Treasurer. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**2024 SECTION 125 PLAN ADMINISTRATOR**

**2023-133**

Mr. Helmke motioned to approve American Fidelity to administer our calendar year 2024 Section 125 Plan. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**ANNUAL TRANSFERS**

**2023-134**

Mr. von der Embse motioned to approve the following annual transfers:

- \$68,000 from the General Fund to the Permanent Improvement Fund
- \$33,080 from the General Fund to the OSFC Building Maintenance Fund (Required by law)
- \$20,000 from the General Fund to the School Bus Purchase Fund
- \$75,000 from the General Fund to the Technology Fund

Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**FY24 AMENDMENT OF APPROPRIATIONS AND CERTIFICATE OF ESTIMATED RESOURCES 2023-135**

Mr. Helmke motioned to approve FY24 amendment of appropriations and amendment of the Certificate of Estimated Resources for the following funds:

<b>Appropriations</b>		<b>Increase</b>	<b>Decrease</b>
Fund 018-9051	Elem Principal Box Tops Donations		\$7,300
Fund 022-0000	Unclaimed Money Funds		\$1,100.00
Fund 034-0000	Classroom Facilities Maintenance		\$100,000.00
Fund 200-9150	Music		\$8,800.00
	<b>Total Decrease</b>		<b>\$117,200.00</b>

<b>Revenue</b>		<b>Increase</b>	<b>Decrease</b>
Fund 200-9024	Class of 2024	\$4,300.00	
Fund 200-9025	Class of 2025	\$900.00	
Fund 200-9150	Music	\$4,300.00	
Fund 300-0000	Athletic Fund	\$18,000.00	
Fund 300-9040	Track Fund	\$2,300.00	
Fund 300-9065	Girls Soccer	\$1,750.00	
Fund 300-9070	Baseball Fund	\$1,320.00	
Fund 584-9023	Title IV Grant	\$4,054.50	
	<b>Total Increase</b>	<b>\$36,924.50</b>	

Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Discussions during the Treasurer’s report (in Schoology):**

- The quarterly update for the SDIT was presented in Schoology
- The monthly cash reconciliation report, the monthly summary of the fund balances report and the 3-year history of general fund receipts and expenditure report was presented in Schoology for review.
- Mrs. Buss completed Sunshine Law and Public Records Training in July 2023 on behalf of the board.
- Mrs. Buss presented information on ICS and CDARS programs, from the Union Bank, to the board.

**Discussions during Elementary Principal’s report (in Schoology):**

- The first elementary technology training session was held on Monday, August 8<sup>th</sup> and again on Monday, August 14<sup>th</sup>. Thank you to Mrs. Knueve and Mr. Okuley for the trainings & preparing the staff for the 2023-24 school year.
- Kindergarten orientation will be Wednesday, August 16<sup>th</sup> with 55 students and their parents/guardians.
- Thursday, August 17<sup>th</sup> is Teacher Work Day and open house will be held 4-5pm that evening.
- First Day of School is August 22<sup>nd</sup> with 241 students enrolled at the elementary.
- Mrs. Darlene Imm has welcomed Taylor Beining as a student teacher into her 2<sup>nd</sup> grade classroom this fall.
- Mrs. Kahle attended a 4 day training in Columbus this summer to work towards her CALP (Certified Academic Language Practitioner) certification, in accordance with Ohio’s dyslexia support laws. Along with the summer training, Mrs. Kahle has additional book work and zoom meetings throughout the year. She will also create lesson plans and work with student on a practicum piece as well. Thank you Mrs. Kahle!
- K-3 teachers are working on their 18 hours of professional development aligned with the Ohio Dyslexia Guidebook.

**Discussions during the High School Principal’s report (in Schoology):**

- Mr. Brinkman thanked the summer cleaning crews.
- Mr. Okuley and Mrs. Knueve have been working on technology in-services for our teachers to update them on Schoology and to get them set up on their iPads for the start of the school year.
- Mr. Clement and Mr. Brinkman will be holding 5<sup>th</sup> grade orientation Monday, August 14<sup>th</sup> at 8am.
- Fall sports are underway for Golf, Volleyball, Boys and Girls Soccer, Cross Country, and Band.
- Students will be able to pick up their schedules August 16<sup>th</sup>.

**Staff Participation:** There was no staff participation this month.

**ADJOURNMENT                    2023-136**

There being no further business, at 7:55 p.m. Mr. Niemeyer motioned and Mr. von der Embse seconded the motion to adjourn the meeting. When roll was called for its adoption, all members were in favor. Vote unanimous. Motion carried.

**In Attendance:**

Karl Lammers  
 Dean Brinkman  
 Kayla Stechschulte  
 Michelle Buss  
 Cheryl Simon  
 Deb Kahle

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 Board President

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 Board Treasurer