

The Kalida Board of Education met in regular session on the 8th day of May 2024 at 7:00 p.m. in the administrative building boardroom.

The meeting was called to order by president Brad Niemeyer and on roll call the following members were: Mr. Helmke, present; Ms. Peck, present; Mr. Schmenk, present; Mr. von der Embse, present; Mr. Niemeyer, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the Board President.

APPROVAL OF MINUTES 2024-073

Mr. Helmke motioned to approve the minutes of the April 10, 2024 regular board meeting, as presented by the Treasurer. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

APPROVAL OF BILLS 2024-074

Ms. Peck motioned to approve the bills paid during the month of April 2024 as presented by the Treasurer. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Public Participation: There was no public participation.

Old Business: There was no Old Business.

CONSENT AGENDA ITEMS 2024-075

Mr. von der Embse motioned to approve the following consent agenda items:

PUTNAM COUNTY SUBSTITUTE TEACHER LISTING – Approved the updated list of current substitute teachers verified by the Putnam County Educational Service Center.

SUBSTITUTE TEACHER – KAYLA NARTKER – Approved Kayla Nartker as a substitute teacher on a 1 year, Non-Bachelor’s Substitute Teaching Certificate, for the 2023-24 school year.

2024 SUMMER JANITORIAL SUTDENT WORKERS – Approved the following student summer janitorial workers:

Owen Siebeneck	Landon Verhoff	Carson Price
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EARLY DISMISSAL – Approved two hour early dismissal on the last day of school for the 2023-24 school year, tentatively 5/22/2024.

Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2024-25 EXTRA CURRICULAR CODE OF CONDUCT 2024-076

Mr. Helmke motioned to approve the 2023-24 Kalida Jr./Sr. High school Extra Curricular Code of Conduct as presented in Schoology by the Principal. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

RESCIND SUPPLEMENTAL CONTRACT – MADI KUSLUCH 2024-077

Mr. Helmke motioned to approved to rescind the contract of Madi Kusluch as Girls Assistant Volleyball Coach for the 2024-25 school year. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2024-25 TEACHING CONTRACT – LAUREN BIRKEMEIER 2024-078

Mr. von der Embse motion approve One (1) Year limited school employee contract to Lauren Langhals as an elementary teacher. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

RESCIND SUPPLEMENTAL CONTRACT – STACY KNUEVE 2024-079

Ms. Peck motioned to approved to rescind supplemental contract for Stacy Knueve as Service Organization Advisor for the 2024-25 school year. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

SCHOOL BUS PURCHASE 2024-080

Mr. Schmenk motioned to approve the purchase of a 2025 school bus (83 passenger IC Conventional) from Rush Truck Center for \$126,957 through a purchasing cooperative. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2024-24 SUPPLEMENTAL ACTIVITY/PUPIL CONTRACTS 2024-081

Mr. von der Embse motioned to issue the following 2024-25 supplemental/pupil activity contracts:

HS Cheerleading Advisor	Jill Smith	4	\$1,216.00
JH Cheerleading Advisor	Wendy Stechschulte	6	1,760.00
Girls Assistant Volleyball Coach	Katie Kidwell	1	2,530.00
National Honor Society Advisor	Stacy Knueve	0	1,216.00
Girls Assistant Soccer Coach	Abby Wurth	0	2,433.00
Service Organization Advisor	Darla Warnecke	2	1,095.00

Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

MOU WITH OWENS COMMUNITY COLLEGE 2024-082

Mr. Helmke motioned to approve a Memorandum of Understanding with Owens Community College for College Credit Plus services, for the 2024-25 school year. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

TECHNOLOGY ASSISTANCE – MICHELE NIESE 2024-083

Mr. Schmenk motioned to approve Michele Niese to assist with technology product support preparation during the summer of 2024, as needed, at a rate of \$20.00/hr. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

GROUNDSCAPE/LANDSCAPER – MARK CZUBIK 2024-084

Mr. von der Embse motioned to approve to hire Mark Czubik, on a part-time basis, to assist with groundskeeping and landscaping duties, at an hourly rate of \$16.00/hr. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2024-25 ADMINISTRATIVE SALARIES 2024-085

Mr. Schmenk motioned to approve the following 2024-25 administrative salaries:

Includes Administrative Annual Index of 1.50% if applicable									
					Employee	Paid	Maximum	Maximum	
		Days	Employee		Medicare	Vacation	Sick Leave	Severance	Daily Rate
	2024-25	In	Retirement	Pickup on	Board	Days	Days	Days	Severance
Administrator	Salary	Contract	Board Paid	Pickup	Paid	Per Year	Accum	Payable	Pay Divisor
Superintendent	\$110,463	250	14.00%	No	1.45%	5 weeks	260	n/a	n/a
High School Principal	\$103,287	212	15.96%	Yes	No	3 days	225	56.25	212
Elementary Principal	\$78,509	210	15.96%	Yes	No	3 days	232	58	210
Treasurer	\$81,023	260	11.00%	Yes	No	4 weeks	260	58	220
Assistant Treasurer	\$46,788	260	6.00%	No	No	2 weeks	232	58	220
Technology Director	\$75,677	245	11.00%	Yes	No	3 weeks	260	56.25	220
Cafeteria Manager	\$29,092	190	11.00%	Yes	No	3 days	225	56.25	190

Employees electing a High Deductible Health Plan (HDHP), the Board will contribute the following amounts, 50% payable in January of each year and 50% payable in September of each year, to the individual employee's HSA account:

	2024-25
Single	\$1,400
Family	2,500

Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

TRACK FACILITY LIGHTING CONTRACT 2024-086

Mr. Helmke motioned to approve the purchase agreement with Musco for a 6-pole LED lighting system for the track facility, through Sourcewell purchasing cooperative, at a price of \$277,448, for material and labor. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Legislative Report:

- A bill has been introduced to require school district to have a cellphone policy for students.

Vantage Career Center Report:

- Vantage has purchased the Thomas Edison building to use for their nursing program.
- The first class of nursing students will be graduating this year.
- Vantage/Kalida student Cassidy Hipsher was recognized, at the recent board meeting, for her roll in helping a person choking at a recent Kalida softball game.

Discussions during the Superintendent's report (in Schoology):

- Seven bid packages have been distributed to bidders for the Holy Name Ballpark parking lot project.
- Softball field improvements are needed, particularly the infield and dugouts. Mr. Lammers and Ms. Buss have met with the newly formed Kalida Softball Association to discuss the possibility of installing a turf infield.
- Installation of new bleachers in the high school gym have been completed.
- Mr. Lammers is continuing to review the plans to have Mr. Steve Myers as a part-time Elementary Guidance Counselor in the 2024-25 school year.
- The 2024-25 School Calendar has already been approved, but the Putnam County ESC has scheduled a Professional Development Day for the county districts on February 14, 2025. A calendar change will probably be coming to make this day a Professional Development Day for Kalida Schools.

ACCEPT DONATIONS 2024-087

Ms. Peck motioned to accept donations received in the month of April 2024 totaling \$15,794.48. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

FIVE YEAR FORECAST 2024-088

Mr. Schmenk motioned to the updated five-year forecast and notes as presented in Schoology by the Treasurer for submission to the Ohio Department of Education. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

CONTRACT WITH JULIAN & GRUBE**2024-089**

Mr. von der Embse motioned to approve a three year contract with Julian & Grube to prepare OCBOA financial statements for FY21, FY22, and FY23 statements. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Discussions during the Treasurer's report (in Schoology):

- The monthly cash reconciliation report, monthly summary of fund balances report, and the 3-year history of general fund receipt and expenditure report was presented in Schoology for review.
- An update history of the school district income tax receipts is in Schoology for review.
- The FY22 and FY23 audit has been completed and a copy was provided in Schoology.
- The Revenue & Expenditure report has been updated to include number of days of cash on hand.
- Ms. Buss attended the OASBO Conference in Columbus, April 16th and 17th.
- Ms. Buss discussed with the board in creating a Capital Projects Fund (070). This fund would set a side funds for maintenance improvements, such as HVAC and chiller replacements, and other capital projects within the next 10 years.

Discussions during the Elementary Principal's report (in Schoology):

- Last week, 1st graders went on a field trip to Riverbend Park & engaged in their outdoor program.
- The kindergarten classes attended Safety City covering bike, pedestrian, water, fire, and railroad safety.
- 2nd graders visited the Neil Armstrong Museum, the 3rd grad will visit the Ft. Wayne Zoo, and the 4th graders will visit Imagination Station.
- Mr. Gable and his students have prepared activities for the elementary students to expose them to many Ag concepts this Friday, May 10th.
- Tuesday, May 14th is the annual kindergarten program.
- Next week, the elementary will have a small Right to Read week to promote reading over the summer months.
- The Unverferth Manufacturing picnic with the 1st graders take place May 16th.
- May 17th the 3rd graders will hold their annual Lemonade Stand after finishing the book "Lemonade Wars" in class.
- Field Day and 4th quarter PRIDE assembly will be May 20th in the afternoon.
- May 21st is Meet your Teacher day, where students will meet their teacher for the 24-25 school year.

2024-25 ELEMENTARY BOOKBILL FEES**2024-090**

Mr. Helmke motioned to approve the 2024-25 Elementary bookbill fees as presented in Schoology. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2024-25 ELEMENTARY SCHOOL STUDENT/PARENT HANDBOOK**2024-091**

Mr. von der Embse motioned to approve the 2024-25 High School Student/Parent Handbook as presented in Schoology. Mr. Helmke seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Discussions during the High School Principal's report (in Schoology):

- The high school is wrapping up the end of course exams and Advanced Placement exams.
- The Kalida High School Prom was Saturday, May 4th and 107 of our juniors and seniors and their guest had a wonderful time. There were no incidents with the random alcohol checks. Mrs. Michelle Gardner organized the prom this year, and the theme was "Under the Sea".
- Our spring band and choir programs were held since the last board meeting. It is always great to see the progression of proficiency in playing from the 5th grade to the JH and then the HS. We have many talented singers and musicians who are getting valuable life lessons provided through our music programs. Mr. Brinkman appreciate the time and effort that Mr. Litwiller and Mrs. Schwieterman put into these programs.
- The Academic Honors program will be held May 15th in the Auditoria for Grades 9-12.
- Mr. Clement, Mrs. Maag, and Mrs. Smith have been busy with the field day activities. The 7th/8th grade students will travel to On Target in Findlay on May 10th. HS students will have their field day on May 13th, and the 5th/6th graders will have their field day on May 20th.
- We will have K-4 student visit our building May 10th for elementary Ag Day.
- We are also juggling the exciting spring tournament season in our spring sports. Good luck to the student athletes and coaches.
- Graduation is set for Sunday, May 26th at 2pm. The seniors are taking their final exams next week and our hope is to have 42 graduates.

2024-25 HIGH SCHOOL BOOKBILL FEES**2024-092**

Mr. von der Embse motioned to approve the 2024-25 High School book bill fees as presented in Schoology. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Staff Participation: There was no staff participation this month.

EXECUTIVE SESSION**2024-093**

Mr. von der Embse motioned and Ms. Peck seconded the motion to go into executive session at 7:38 p.m. to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee. The roll being called upon for its adoption resulted as follows: Mr. Helmke, yes; Ms. Peck, yes; Mr. Schmenk, yes; Mr. von der Embse, yes; Mr. Niemeyer, yes. Vote unanimous. Motion carried.

8:19p.m. Let it be noted that no action was taken in executive session.

ADJOURNMENT 2024-094

There being no further business, at 8:20 p.m. Mr. Helmke motioned and Mr. von der Embse seconded the motion to adjourn the meeting. When roll was called for its adoption, all members were in favor. Vote unanimous. Motion carried.

In Attendance:

Karl Lammers
Dean Brinkman
Kayla Stechschulte
Michelle Buss
Cheryl Simon
Deb Kahle

Board President

Board Treasurer