

The Kalida Board of Education met in regular session on the 14th day of May 2025 at 7:00 p.m. in the administrative building boardroom.

The meeting was called to order by president Brent Helmke and on roll call the following members were: Mr. Niemeyer, present; Ms. Peck, present; Mr. Schmenk, present; Mr. von der Embse, present; Mr. Helmke, present.

The Pledge of Allegiance was said at this time followed by an invocation given by the Board President.

**Public Participation:** Kevin Landin from NW Region of the Ohio School Board Association presented Mr. Schmenk a certificate for his ten years of service as a board member of the Kalida Board of Education.

**TREASURER CONSENT AGENDA ITEMS** **2025-067**

Ms. Peck motioned to approve the following consent agenda items:

- **Regular Board Meeting Minutes for April 9, 2025.**
- **Financial Reports for the period of April 2025**
  - Check Register, Monthly Cash Reconciliation, Financial Summary, Appropriation Summary, Revenue Summary, and Revenue & Expenditure Report
- **Donations for the month of April 2025 totaling \$6,047.00**
- **Five Year Forecast and Notes for May 2025**

**Treasurer Discussions:**

- A district financial review was provided by the treasurer, with conversations about HB96 and the proposed state budget for FY26 and FY27.

Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Old Business:** There was no Old Business.

**CONSENT AGENDA ITEMS** **2025-068**

Mr. Niemeyer motioned to approve the following consent agenda items:

**PUTNAM COUNTY SUBSTITUTE TEACHER LISTING** – Approved the updated list of current substitute teachers verified by the Putnam County Educational Service Center.

**2025 SUMMER JANITORIAL SUTDENT WORKERS** – Approved the following student summer janitorial workers:

Owen Siebeneck	Landon Verhoff	Carson Price
Owen Grime	Trey Dettrow	Brady Unverferth

**GOLF TRAVEL** – Approved the Boys Golf team to travel to Ypsilanti, MI on August 1, 2025.

**GOLF TRAVEL** – Approved the Boys Golf team to travel to Richmond, IN on August 13, 2025.

**DOCK DAYS – BEV BERHEIDE** – Approved 1 dock day for April 17, 2025 (salary and benefits) for Bev Berheide.

**DOCK DAYS – MAKEYSHA WILER** – Approved 1 dock days for April 17, 2025 (salary and benefits) for Makeysha Wiler.

Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

## 2025-26 EXTRA CURRICULAR CODE OF CONDUCT 2025-069

Mr. Schmenk motioned to approve the 2025-26 Kalida Jr./Sr. High school Extra Curricular Code of Conduct as presented in Schoology by the Principal. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**OPEN ENROLLMENT DEADLINE** 2025-070

Ms. Peck motion approve a June 1<sup>st</sup> deadline for open enrollment applications as a district policy. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

## HS BAND TRIP TO ORLANDO, FL 2025-071

Mr. Niemeyer motioned to approve the high school band trip to Orlando, FL November 19-24, 2025. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2025-26 ADMINISTRATIVE SALARIES      2025-072

Mr. von der Embse motioned to approve the following 2025-26 administrative salaries:

Includes Administrative Annual Index of 1.50% if applicable									
Administrator	2025-26 Salary	Days In Contract	Employee Retirement Board Paid	Pickup on Pickup	Employee	Paid	Maximum	Maximum	
					Medicare	Vacation	Sick Leave	Severance	Daily Rate
					Board	Days	Days	Days	Severance
					Paid	Per Year	Accum	Payable	Pay Divisor
Elementary Principal	\$82,042	210	15.96%	Yes	No	3 days	232	58	210
Treasurer	\$84,669	260	11.00%	Yes	No	4 weeks	260	58	220
Assistant Treasurer	\$48,893	260	2.00%	No	No	2 weeks	260	58	220
Technology Director	\$79,083	245	11.00%	Yes	No	3 weeks	260	58	220
Cafeteria Manager	\$30,402	190	11.00%	Yes	No	3 days	225	58	190

Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

2025-26 SUPPLEMENTAL ACTIVITY/PUPIL CONTRACTS      2025-073

Mr. Schmenk motioned to issue the following 2025-26 supplemental/pupil activity contracts:

Girls JV Basketball Coach	Grace Klausing	1	\$3,903
Girls JH Basketball Coach	Sarah Meyer (Klausing)	2	2,481

Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

MOU WITH OWENS COMMUNITY COLLEGE      2025-074

Mr. von der Embse motioned to approve a Memorandum of Understanding (MOU) with Owens Community College for College Credit Plus services for the 2025-2026 school year. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

RESCIND THREE YEAR CONTRACT – JACOB LITWILLER      2025-075

Mr. Schmenk motioned to rescind a certified Three (3) Year Limited Teacher’s Contract for Jacob Litwiller, previously approved on April 9, 2025, board resolution #2025-060. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

CONTINUING TEACHING CONTRACT – JACOB LITWILLER      2025-076

Mr. Niemeyer motioned to approve a certified Continuing Teaching Contract to Jacob Litwiller, due to completion of a master’s program. Ms. Peck seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

RESIGNATION – MAKEYSHA WILER      2025-077

Ms. Peck motioned to rescind a certified Three (3) Year Limited Teacher’s Contract for Jacob Litwiller, previously approved on April 9, 2025, board resolution #2025-060. Mr. von der Embse seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

Legislative Report:

- No items to report

Vantage Career Center Report:

- Drawings for renovations for the Thomas Edison are nearly finalized. The renovations should start in the fall.
- A number of Vantage’s programs are full, with waitlist of over 100 students.

Discussions during the Superintendent’s report (in Schoology):

- The last track home track meet was held May 13<sup>th</sup>. A building will be built at the track finish line for timing system and storage. Two engineering students, Ethan Langhals and Gabi Brinkman, creating preliminary drawing of the building and did a good job! Bockrath and Associates will provide the official drawings.
- Schimmoeller Construction will be doing some concrete work at various places throughout the district.

Discussions during the Elementary Principal’s report (in Schoology):

- The kindergarten class attended Safety City last week.
- 4<sup>th</sup> grader visits Imagination Station on Thursday and 3<sup>rd</sup> grad will visit the Ft. Wayne Zoo Friday.
- Mr. Gable and his students prepared activities for the elementary students to expose them to many Ag concepts. Thanks to Mrs. Gable & his student for his interactive day for the students.
- Thank you to Mr. Litwiller for bringing the HS concert band to the elementary for a performance.
- May 13<sup>th</sup> was the annual kindergarten programs. Thanks to Mrs. Schwieterman for putting on this program and the kindergarten teachers for their help.
- Mr. Clement and Mr. Myers have been meeting with the 4<sup>th</sup> grade classes to help in the transition to the 5<sup>th</sup> grade.

- The UM Picnic with 1<sup>st</sup> graders takes place this week. We much appreciate this continued partnership with the community year after year.
- The 3<sup>rd</sup> grade class will hold their annual Lemonade Stand after finishing the book “Lemonade Wars” in class.
- Field Day & Self-Esteem Day will be on May 19<sup>th</sup>.
- May 20<sup>th</sup> is Meet Your Teacher day in the morning, where students get to meet their teacher for the 25-26 school year.

## 2025-26 ELEMENTARY STUDENT HANDBOOK

**2025-078**

Mr. von der Embse motioned to approve the 2025-26 Elementary Handbook as presented in Schoology. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Discussions during the High School Principal's report (in Schoology):**

- All of the required State Testing is done. Overall the student and teachers did amazing.
- The Kalida High School Prom was Saturday, May 3<sup>rd</sup> and 117 of our juniors and seniors and their guest had a wonderful time. There were no incidents with the random alcohol checks. Mrs. Carrie Patrick organized the prom this year, and the theme was "Hollywood".
- Our spring band and choir programs were held. It is always great to see the progression of proficiency in playing from the 5<sup>th</sup> grade to the JH and then the HS. We have many talented singers and musicians who are getting valuable life lessons provided through our music programs. Mr. Brinkman appreciate the time and effort that Mr. Litwiller and Mrs. Schwieterman put into these programs.
- The Academic Honors program will be held May 7<sup>th</sup> in the Auditoria for Grades 9-12.
- May 13<sup>th</sup> was Bump Up Day and High School Field Day. Brian Hilvers and Nancy Erhart from Putnam County EMS were here to train our seniors in CPR and usage of AED.
- We had K-4 student visit our building last week for elementary Ag Day.
- We are also juggling the exciting spring tournament season in our spring sports. Good luck to the student athletes and coaches.
- Graduation is set for Sunday, May 25<sup>th</sup> at 2pm. The seniors are taking their final exams this week and our hope is to have 43 graduates.

## 2025-26 HIGH SCHOOL BOOKBILL FEES – POSTPONED

**2025-079**

Mr. Niemeyer motioned to postpone the approval of the 2025-26 High School Bookbills Fees. Mr. Schmenk seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

## 2025-26 HIGH SCHOOL STUDENT/PARENT HANDBOOK

**2025-080**

Mr. Schmenk motioned to approve the 2025-26 High School Student/Parent Handbook as presented in Schoology. Mr. Niemeyer seconded the motion and the roll called upon for its adoption, all members were in favor. Vote unanimous. Motion carried.

**Staff Participation:** No staff participation.

**ADJOURNMENT**

**2025-081**

There being no further business, at 7:54 p.m. Mr. Niemeyer motioned and Mr. Schmenk seconded the motion to adjourn the meeting. When roll was called for its adoption, all members were in favor. Vote unanimous. Motion carried.

**In Attendance:**

**Attendance:**  
Karl Lammers  
Dean Brinkman  
Kayla Stechschulte  
Michelle Buss  
Cheryl Simon  
Jacob Litwiller  
Kevin Landin

Board President

Board Treasurer