

Taking Care of Your iPad

Cleaning

Use only a clean, soft cloth to clean the screen, no cleansers of any type –no window cleaners, household cleaners, aerosol sprays, solvents, alcohol, ammonia, or abrasive material

Daily Use

- Cords and cables must be inserted carefully into the iPad to prevent damage.
- Students are responsible for keeping their iPad battery charged for school each day.
- Waiting to charge the iPad until the charge is low (20% life or red indicator light) extends the battery life.
- The iPad screen can be damaged if subjected to rough treatment.
 - Do not lean on the top of the iPad when it is closed.
 - Do not place anything near the iPad that could put pressure on the screen.
 - Avoid using any sharp object(s) on the iPad.
 - Do not place anything in the carrying case that will press against the cover.
 - Do not “bump” the iPad against lockers, walls, car doors, floors
- Careful placement in your backpack is important.
- Placement in a “Trapper/Binder” is NOT recommended
- Never throw a book bag that contains an iPad.
- Never place an iPad in a book bag that contains food, liquids, heavy, or sharp objects.

Appearance

- iPads must remain free of any writing, drawing, stickers, or labels that are not the property of the school
- iPads should always be kept in their protective case.
- Each case and iPad is identifiable. Do not remove any school ID tags or labels.

Safe Keeping

- iPads must never be left in an unlocked locker, unlocked car or any unsupervised area
- iPads must NOT be removed from its protective case.
- When not in your personal possession, the iPad should be in a secure, locked environment.
- Unattended iPads will be collected and stored in the school’s office.
- Each iPad has the ability to be remotely located. Modifying, disabling or attempting to disable the locator is a violation of the acceptable use policy and grounds for disciplinary action.
- Each iPad has a unique identification number and at no time should the numbers or labels be modified or removed.
- Do not lend your iPad to another person. Each iPad is assigned to an individual and the responsibility for the care of the iPad solely rests with that individual.
- Never expose an iPad to long-term temperature extremes or direct sunlight. An automobile is not a good place to store an iPad.

Repair

- The iPad is an electronic device and care must be exercised when handling the iPad.
- Do not attempt to gain access to the internal electronics or repair your iPad.
- If your iPad fails to work or is damaged, report the problem to the Technology Department as soon as possible.